

2022 Larkin Ave.
Elgin, IL 60123

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Employee Campaign Report



ORGANIZATION _____

TOTAL NUMBER OF EMPLOYEES _____

Please complete one report per submittal. Do not include Corporate Gift amount or totals from previous reports.

1. Financial Report Please fill out completely.

DONATION TYPE	TOTAL # OF DONORS	TOTAL \$ AMOUNT PLEDGED	SUBTRACT PAYMENTS MADE TO DATE	BALANCE DUE
Employee Fully Paid (Cash, Check or Credit Card)				
Employees to be Billed			NOT APPLICABLE	
Payroll Deductions			NOT APPLICABLE	
Special Events	NOT APPLICABLE			
TOTAL – Each Column				

2. Payroll Deduction Choose A or B.

A. Balance will be remitted:

- Monthly
- Quarterly
- Semi-Annually

B. Please Bill:

- Monthly
- Quarterly
- Semi-Annually

3. Recognition Information

Pillars Club

How many \$1,000 or MORE donors? _____

Please enclose a list with the names and donation amount and/or anonymous donors and amount.

4. IMPORTANT: All information must be completed in order to qualify for an award.

SIGNATURE _____

TITLE _____

DATE _____

FOR UNITED WAY USE:

POSTED BY _____

DATE _____

ENVELOPE # _____